B&R PLANT HIRE

Contractor Registration Pack

Victoria

ABN 62 556 976 451
ACN 687 663 207

All completed contractor registration packs must be emailed to transport@brplanthire.com

Please forward any queries you have to the B&R Plant Hire contact.

All company and personal information are held in the strictest confidence and will not be divulged to any parties without your prior approval.

When you have read the Contractor Agreement, please:

- Complete Company Information
- Complete Company Checklist

Please email relevant copies of the following attached with the completed registration pack:

a. Business Name Registration Certificate
b. GST Registration Letter
c. Public Liability Certificate of Currency
d. Equipment Certificate of Currency
e. Workcover Certificate of Currency
f. Valid Driver's License
g. Operator's Ticket
h. Construction Induction Card
i. VicRoads Vehicle Registration Report
j. Risk Assessment (must be within 12 months)
k. Latest Service Record
l. PBS Permit
m. EPA Permits & Licenses
n. Roadworthy Report
o. Photos of Plant & Equipment

Company Information

Full Company Name
Corporate Structure
Corporate Trustee
Trading Name
ABN
ACN
Company Directors
Main Contact Person
Mobile
Email

Business Address

Street
Suburb
Postcode
State
Country

Bank Details

Account Name
BSB
Account Number

Insurances

Insurance	Policy Number	Expiry Date
Work cover		
Public liability		
Equipment insurance		

Preferred work location(s)

Please tick preferences

- ☐ Melbourne Northern Suburbs
- ☐ Melbourne Western Suburbs
- ☐ Melbourne South-East Suburbs
- ☐ Melbourne Eastern Suburbs

Vehicle Record

Printmultiplesofthissection for additional vehicles

Truck No.

Type (tick one) ◯ Tandem ◯ Twin Steer ◯ Semi ◯ Truck & Tri-Axle ◯ Twin Steer & Trailer ◯ Truck & Quad ◯ Truck & Quinn

Other

Truck Details

Make	Model	Year
Bin Type (steel or aluminium, specify)		Tarps ◯ Yes ◯ No
Reg. No.		Expiry
GVM	Tare	Payload
Capacity	M3	T

Trailer Details

Manufacturer		Manufacture Year
Bin Type (steel or aluminium, specify)		Tarps ◯ Yes ◯ No
Reg. No.		Expiry
GVM	Tare	Payload
Capacity	M3	T

Additional Details (list other key aspects of vehicle):

Plant Record

Print multiples of this section for additional plant

Type (tick one)	◯ Excavator	◯ Posi-Track	◯ Grader	◯ Telehandler
	◯ Scissor Lift	◯ Bulldozer	◯ Road roller	◯ Franner
	◯ Crane	◯ Forklift		
Other				

Plant Details

Make	Model	Year	
Tonnage (If applicable)		Tracks ◯ Steel ◯ Rubber	
Reg. No. (If applicable)		Expiry	
Available for (tick one)	◯ Dry	◯ Wet	◯ Both
(tick one)	◯ GPS	◯ Topcon	◯ None

List of Attachments:

Additional Details (list other key aspects of plant):

Operator Record

Print multiples of this section for additional operators

Operator/Driver 1	
Given Name	
Surname	
Mobile	
OH&S Card	
Number	
Issuer	
Issue Date	Expiry Date
Driver's License	
License Number	
Expiry Date	

Operator/Driver 2	
Given Name	
Surname	
Mobile	
OH&S Card	
Number	
Issuer	
Issue Date	Expiry Date
Driver's License	
License Number	
Expiry Date	

Company Checklist

	YES	NO
All drivers/operators hold a valid construction induction card (red/white card)		
All operators of your equipment have been suitably trained and are competent to carry out the work		
All operators understand that they are required to attend work on time and be fit for duty		
Drivers have been informed of their responsibility in Fatigue laws, work and rest hours		
Drivers are aware they must wear appropriate PPE whilst subcontracting to B&R Plant Hire, including but not limited to steel capped safety boots, high visibility shirt or vest & hard hat when applicable		
All vehicles/equipment hold a valid risk assessment carried out by a certified independent assessor (risk assessment valid for 12 months from the date of assessment)		
Pre-start daily checklists are carried out on all equipment prior to commencement or work and records maintained		
Regular maintenance is performed on your equipment in accordance with the manufacturers recommendations to ensure its safe operation		
All maintenance will be documented, and records kept up to date for each piece of equipment		
All equipment has an operational flashing beacon and reversing beeper/squawker		
Insurances are kept up to date and all renewed certificates of currency provided to B&R Plant Hire		
All documentation such as risk assessments, licenses, permits etc. that have an expiry must be kept up to date and maintained with B&R Plant Hire		
B&R Plant Hire to be provided with the licenses and cards for all new operators/drivers of your equipment		
B&R Plant Hire to be notified should you sell or purchase equipment in order to keep your account up to date		
You understand that some jobs require a SWMS (Safe Work Methods Statement) and agree to provide this upon request		
You understand when subcontracting to B&R Plant Hire, a B&R Plant Hire Docket will be correctly completed for works performed in line with B&R Plant Hire's requirements. The hire docket must be authorised by the customer and must not be altered once authorised.		
You understand that Hire Dockets are to be submitted to the office by 10:00 Monday but no later than 7 days from completion of works.		
You understand that the payment terms are 30 days from end of month.		

B&R Plant Hire assumes the responsibility to ensure that all contractors comply with safety, regulatory, and industry requirements. To achieve this, we must hold copies of all relevant and current information for you, your operators, and your equipment. All company and personal information are held and handled in confidence and are used for the purpose of which it was collected. Where permitted by law, B&R Plant Hire may share information provided on this form with third parties to comply with legal or regulatory requirements.

I hereby acknowledge that the information provided in the contractor registration pack is true and accurate to the best of my knowledge.

Contractor Name

Contractor Signature

Date

Witness Name

Witness Signature

Date